

**EH&S Committee 6 Meeting**  
**CMU 065**  
**February 17, 2011 3:40**  
Minutes by Sherri Huber

Present: Tracy Harvey, Bob Blum, Sherri Huber, John Martin, Heidi Tilghman, Ron Maxell, Gabriela Pirralho, Beverly Wessel, Susan Williams  
Stuart Cordts – EH&S representative

- I. Called to order by Tracy Harvey at 3:40 pm.  
Minutes from January 20, 2011 meeting were approved via email.
  
- II. Reviewed Accident/Incident reports for January 2011  
2011-01-031> reviewed, no further action necessary  
2011-01-038> reviewed, no further action necessary  
2011-01-043>reviewed, no further action necessary  
2011-01-044>reviewed, no further action necessary  
2011-01-087>reviewed, incomplete, returned to department for corrective action
  
- III. Evacuation/floor warden training was discussed; upcoming training from EH&S dates were reviewed.
  
- IV. EH&S Campus Wide January meeting.  
The meeting included group reports and a guest speaker, David Dittmar, who presented The Learning Management System (LMS), a system shared by UW Medicine organizational units to control and track staff training. David explained how the program works for UW Medicine from the viewpoint of IT systems operations in LMS. LMS is a software application for:
  - Administration
  - Documentation
  - Tracking, and
  - Reporting of training programs, classroom and online events, e-learning programs, and training content. It “delivers” or “hosts” training content.

Benefits and limitations of the LMS were discussed; details are available in the Uwide minutes for February.
  
- V. Meeting adjourned at 4:30pm. Next meeting March 17, 2011 3:00 CMU 046.